

To whom it may concern:

March 1, 2017



CENTENNIAL ADULT LEARNING
CENTER

You are one step away from your

career path

Please find this transcript as a description of the ECE Certificate program offered at Centennial Adult learning Center. This was an extensive, 2 weeks program, which allowed the student, Christann Thomas, to learn Early Childhood Education theory and to learn practical components of the field as well. The student has received 100% on the test for this certificate. of the course topics COVERED IN THIS CERTIFICATE are:

1. Definition and practical duties of an ECE worker
2. Groups, ratios, developmental areas-day Nurseries Act
3. ECE salary and job description
4. Administering medication guidelines and techniques as an ECE
5. Curriculum Planning and demonstrations of a month's plan. Songs and activities
6. Routine guidelines and schedules, such as that of feeding, sleeping, outdoor, diaper change, fire alarm practice, etc for all ages:
7. Opening HOME DAYCARE GUIDELINES
8. Observation skills samples and demonstrations
9. Child Development Theories
10. Personal Training Philosophy and daycare scenarios

Sincerely,

Marianna Mehany

Centennial Adult Learning Center Director and Manager

M.ED in Adult Education and Community Development

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